



Meals and Lodging Registration Form

Cedar Lakes Conference Center
82 FFA Drive • Ripley, WV 25271
304-372-7860 • 304-372-7881 FAX

Registration for Environmental Training Center Classes Meals, Lodging and Commuters

PLEASE DUPLICATE THIS FORM FOR FUTURE CLASSES

Name: _____ Business Telephone Number: _____

Business Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____

Class Name _____ Arrival Date _____ Departure Date _____

PLEASE CALL TO CHECK ON AVAILABILITY OF LODGING AND MEALS BEFORE MAKING YOUR RESERVATIONS.

Housing and class size are limited. You are encouraged to register for the class first with the Environmental Training Center at 304-372-7878. Lodging reservations will be on a first come, first serve basis. **FORM MUST BE RECEIVED.** Reservations will not be accepted by telephone.

Holt Lodge: (2 full size beds) \$72.00/night regardless if there are one or two people in the room. If there are two in the room, then we split the cost.

_____ Private _____ Double Roommate _____

Meals:

Please mark which meals you will have. We must have 24 hours' notice to cancel any meals. You will be charged if we do not receive 24 hours' notice to cancel.

Please mark the meals you will be eating.

Meals Available	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Breakfast \$6.25							
Lunch \$7.75							
Dinner \$9.00							

Add 6% WV Sales Tax to all of the above prices. **If your organization is tax exempt, please enclose a tax exempt form.** Make checks payable to Cedar Lakes Conference Center. **Do Not Include Class Fee. Cedar Lakes will only accept payment for lodging and meals.** Will accept VISA, Mastercard or Discover.

Card # _____ Exp Date _____ Sec Code _____

Signature _____